**CAPARDUS Progress meeting**

27 April 2020, 1600-1745 CET

Online meeting

***Minutes and actions***

Participants: See attached list

Meeting leader: S. Sandven

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| No | Agenda items | Comments - actions |
| 1 | WP1 work plan for the coming weeks.  The Ocean Best Practic repository will be used to upload documents to be used in the review of existing standards and frameworks relevant to the Arctic (deliverable D1.1). The table of themes and persons responsible to provide information is shown in Annex 1.  Working procedure will include use of website for inventory of literature and ingestion of documents | Schedule meetings every Monday at 1600 CET to discuss specific issues and progress of WP1 |
| 2 | Use of Ocean Best Practice repository (OBPR).  Pier-Luigi has ingested a workshop report from Svalbard as a test of how to use the repository. See <https://www.oceanbestpractices.net/handle/11329/1293>. It shows up in the search interface:  [https://www.oceanbestpractices.org/search?q=%2Bcruise%20expedition&fields=all](https://www.oceanbestpractices.org/search?q=+cruise%20expedition&fields=all)  Also, Pauline has created an ARCTIC COMMUNITIES community for us [1], with a collection for Arctic Common Practices [2]  [1] <https://www.oceanbestpractices.net/handle/11329/1291>  [2] <https://www.oceanbestpractices.net/handle/11329/1292>  Today, there are 28 documents related to the Arctic, including those that were already in the OBPR.  Can documents in native languages be ingested ? Yes, but an abstract in English is needed. For documents without open access only the abstract will be ingested. In Greenland many documents exist both in Greenlandic and Danish language. English abstracts can be derived from the Danish version using google translator. In general it Is not recommended to use google translator to ingest documents into OPBR. Scientific terms are not easy to translate into native languages.  Web-pages can also be archived as documents, with possibility to automtically refresh them. It is receommended to ask the owner for permission before doing it.  Indigenous rights are not necessarily protected when ingesting documents into the OBPR. How to deal with this issue ?  Use of google translator: can often be useful to get information about the content of a document, but should not be used to ingest documetns into OPBR without consulting the author. Scientific terms are not easy to translate into native languages. | Uploading of new documents: we need to find an optimal way of doing this. One person should do it in the beginning  Next: find documents from Greenland and Svalbard (governor’s documents in Norwegian)  Need to establish ways to protect indigenous rights |
| 3 | Workshop planning for 2020, what is the situation for   1. Natural resource management workshop in Nuuk. The plan for organizing the workshop in September is still valid, but the plan can change.   (2) Arctic Shipping workshop in Svalbard. The workshop was planned to be located in Bergen during the autumn, because it would reduce the costs and allow more participants. If travel retrictions makes it difficult the utumn, the workshop can be postponed to 2021.  The partnes are encouraged to use online meetings when starting to communicate with persons to be involved in the case studies.  Finn will start to contact each of the key persons in the case studies. | Nuuk workshop: Still too early to send out invitations for attendees. Working instead on conceptualizing the BBN model. Awaiting development of the Corona situation. Will start arraning online meetings to prepare the workshop and possibly replace it in case lockdown continues. |
| 4 | 4) Deadline for session proposals where CAPARDUS plan to organise sessions:  Arctic Circle 8-11 October: 01 May  (alternative is a session at UArctic Congress on 6 October – also in Reykjavik).  ASSW March 2021 : 22 May  ICASS X: planned 15-19 June, postponed to 2021  Possibility: Arctic Shipping Forum, Helsinki, postponed to 23-25 Sepember 2020 |  |
| 5 | Project website link is <http://capardus.nersc.no>  Morten Stette at NERSC is working up the structure of the website (e-mail: [morten.stette@nersc.no](mailto:morten.stette@nersc.no) )  The website will be populated with documents and links to literature to be used in the review and for ingestion into the OBPR | Provide access to the website including password |
| 6 | Who will be the users of the documents we collect in the repository ? We think that the repository should serve different user groups, including scientist, students, companies, managers, etc.  We will not collect and upload throusands of scientific articles, repreating what is already available in journal archives. Work should focus on extracting 10 – 50 key documents addressing the priority topics (Annex 1) and the stakeholders that are involved in the case studies. It is meant to bridge gaps between stakeholder groups in the case studies. Documents of different types are needed, ranging from high-level policy and strategy documents to technical manuals and education material. | Alaska case study will work on design of planned stakeholder interviews to allow input on types of priority materials for the repository (start date of interviews TBD) |
| 7 | Next technical meetings:  Work on operational definitions: Monday 4 May 1600-1700 CET  Work on ingesting new documents into OBPR: 11 May 1600-1700 CET  Next progress meeting: 27 May, 1600-1800 CET |  |

Participant list

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| Name | Institution | e-mail | Attended |
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Annex 1: Topics and contributing persons

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| --- | --- | --- | --- | --- |
| **Prioritised topics** | The topics will be addressed through litterature search, dialogue meetings, workshops and research schools in each of the case studies | | | |
|  | **Svalbard**  Lead: L. Iversen  Contributors:  H. Sagen, T. Hamre | **Greenland**  Lead: F. Danielsen  Contributors: M. R. Nielsen, R. May,  M. Enghoff, M. K. Poulsen, B. Poppel and U. Jakobsen | **Alaska**  Lead: O. Lee  Contributors:  N. Johnson,  P. Pulsifer,  F. Danielsen, N. Kettle | **Sakha Yakutia**  Lead: N. Vronsky  Contributors:  F. Danielsen,  S. Shadrin,  R. Sulyandziga |
| Natural resource management |  | Yes | Yes | Yes |
| Safety of operations | Yes | Yes | Yes | Yes |
| Community planning and decision making | Yes | Yes | Yes |  |
| Tourism | Yes | Yes |  |  |
| **Other topics, partly included in the prioritised topics** | The topics will be addresse to the extent needed to highlight factors of importance for sustainable development. Invited experts will contribute. | | | |
|  | **Svalbard**  Lead: L. Iversen | **Greenland**  Lead: F. Danielsen | **Alaska**  Lead: O. Lee | **Sakha Yakutia**  Lead: N. Vronsky |
| Ethics, norms, responsible research including CBM and related standards | Yes | Yes | Yes | Yes |
| Legal and regulatory standards (national, international) | Yes | Yes | Yes | Yes |
| Transportation (land-based, sea ice, shipping etc.) | Yes | Yes | Yes | Yes |
| Health – clean food and water including access and traditional food | ? | ? | Yes | ? |
| Infrastructure (buildings, roads, etc,) design and engineering | Yes | ? | Yes | ? |
| Pollution | ? | ? |  | ? |